



## 2019 TEXAS NOTARY PUBLIC SEMINAR

Notary Public Day Recognition, November 9, 2019

La Quinta Inn & Suites by Wyndham San Antonio Airport

Hosted by: Phyllis E. Traylor, Texas Notary Public, US Army Retired,

2018 NNA Notary of the Year Special Honoree,

My San Antonio Mobile Notary

Call: 1-877-955-2237 Email: [phyllis@mysamobilenotary.com](mailto:phyllis@mysamobilenotary.com)

### SPONSOR and/or EXHIBITOR OPPORTUNITIES

CATEGORY	EVENTS	DONATION	LOCATION
Sponsor	Breakfast	\$1,200	General Session Foyer
Sponsor	Luncheon	\$1,550	General Session Foyer
Sponsor	Break	\$1,050	General Session Foyer
Sponsor	General Contribution	\$1,000	General Session
Sponsor	Item (e.g. Lanyards, Program Printing)	\$1,500	General Session
Exhibitor	Exhibitor Premium	\$350	General Session Foyer
Exhibitor	Exhibitor Basic	\$300	General Session Foyer

#### Sponsor Donation of \$1,550 & Above Entitlements (Diamond):

- Opportunity to speak before the seminar participant's general session
- One Exhibitor Space (1 table, 2 chairs) during entire event
- Color ad projected on screen randomly throughout event
- Your Company logo with link on Texas Notary Public Seminar website for one year
- One (1) full page color ad in the Seminar Program Guide
- List of attendees

#### Sponsor Donation of \$1,000 & Above Entitlements (Emerald):

- Opportunity to speak before the seminar participant's general session
- One Exhibitor Space (1 table, 2 chairs) during entire event
- Color ad projected on screen randomly throughout event
- Your Company logo with link on Texas Notary Public Seminar website for one year
- One (1) ½ half page color ad in the Seminar Program Guide
- List of attendees

#### Exhibitor – Premium \$350

- Opportunity to speak before the attendees during the “Exhibitor Presentation”
- One Exhibitor Space (1 table, 2 chairs, does not include electrical outlet)
- Color ad projected on screen randomly throughout event
- Your Company logo with link on Texas Notary Public Seminar website for one year
- One (1) ¼ -page color ad in the Seminar Program Guide
- List of attendees

#### Exhibitor – Basic \$300

- Opportunity to speak before the attendees during the “Exhibitor Presentation”
- One Exhibitor Space (1 table, 2 chairs, does not include electrical outlet)
- Color ad projected on screen randomly throughout event
- Your Company logo with link on Texas Notary Public Seminar website for one year
- One (1) 1/8-page color ad in the Seminar Program Guide
- List of attendees



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**SPONSOR and/or EXHIBITOR OPPORTUNITIES**

Terms and Conditions

Sponsor and Exhibitor agrees to the following:

1. My San Antonio Mobile Notary reserves the right to select speaking schedules and exhibitor table assignment of locations.
2. Each Sponsor and/or Exhibitor is responsible for all hotel room accommodations and fees.
3. Each Sponsor and Premium Exhibitor shall be provided one (1) exhibitor space with a table with two (2) chairs.
4. All Sponsor and/or Exhibitors shall be responsible for any additional furnishings.
5. Each Sponsor and/or Exhibitor shall be responsible for moving its furnishings and equipment in and out of the exhibit area at the beginning and end of the seminar period and shall do so without interfering with the activities of the La Quinta Inn & Suites by Wyndham San Antonio Airport, the Texas Notary Public Seminar, other exhibitors and any other Conferences at La Quinta Inn & Suites by Wyndham San Antonio Airport.
6. Each Sponsor and/or Exhibitor agrees that it will be responsible for the protection of its equipment and furnishings and that it shall hold My San Antonio Mobile Notary & La Quinta Inn & Suites by Wyndham San Antonio Airport, entirely harmless from claims arising out of Sponsor's use of the Exhibitor's exhibit area.
7. Each Sponsor and/or Exhibitor tables will be prepared in advance of designated set-up time. Upon arrival you will find tables with table tents that indicate your company name. If an Exhibitor and/or Sponsor wishes to change location, please contact Phyllis Traylor before making change.
8. If Sponsor and/or Exhibitor requires additional electrical connections and/or special equipment, please plan with Phyllis Traylor by October 10, 2019. Exhibitor agrees that it will not overload the electrical circuits.
9. Exhibitor is solely responsible for all materials shipped to La Quinta Inn & Suites by Wyndham San Antonio Airport and will hold My San Antonio Mobile Notary and La Quinta Inn & Suites by Wyndham San Antonio Airport harmless of any and all damages or lost materials in transit or on site.
10. All Sponsor and/or Exhibitor selections and funds must be received by October 10, 2019. If canceled prior to September 30, 2019 there is a 30% cancellation fee; no refunds will be made after October 10, 2019.
11. Each Sponsor and/or Exhibitor must adhere to setup and breakdown schedule.

**Sponsor and/or Exhibitor Setup and Breakdown Schedule**

Friday, November 8, 2019	
Exhibitor Registration	3:00 pm – 7:00 pm
Exhibit Hall Set-Up	3:00 pm – 7:00 pm
Saturday, November 9, 2019	
Exhibit Hall Open for Set-Up	7:00 am – 8:00 am
Exhibit Hall Open	8:30 am – 4:30 pm
Move Out	4:30 pm – 5:30 pm



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**SPONSOR and/or EXHIBITOR OPPORTUNITIES**

**Sponsor and/or Exhibitor Information**

Company Name: \_\_\_\_\_

Signed By: \_\_\_\_\_

Signed by Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

SELECTION	EVENTS	DONATION
	Breakfast	\$1,200
	Luncheon	\$1,550
	Break	\$1,050
	General Contribution	\$1,500
	Item (e.g. Lanyards, Program Printing)	\$1,500
	Exhibitor Premium	\$375
	Exhibitor Basic	\$300
	Electric Outlet	\$50

**METHOD OF PAYMENT:**

\_\_\_\_ Visa \_\_\_\_ MasterCard \_\_\_\_ Discover \_\_\_\_ A/X \_\_\_\_ Check/Money Order # \_\_\_\_ (Payable to My San Antonio Mobile Notary)

**NOTE: There is a \$50,00 fee for all returned checks.**

Name of Cardholder: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Security Code (on back): \_\_\_\_\_

Credit Card Signature: \_\_\_\_\_

IF CREDIT CARD IS USED FOR PAYMENT, PLEASE PDF A COPY OF THIS FORM TO:  
[phyllis@mysamobilenotary.com](mailto:phyllis@mysamobilenotary.com)

Please return this form with your payment information to Phyllis E. Traylor, host of Texas Notary Public Seminar  
[phyllis@mysamobilenotary.com](mailto:phyllis@mysamobilenotary.com)